

# RCNA Meeting Agenda

May 19, 2016, 7pm

- I. **Open Floor For Attendees – limited to 3 minutes each**
  - a.
- II. **Review & Accept Previous Meeting Minutes & Quick Votes**
  - a.
- III. **Treasurer's Report**
  - a. Brian to present treasurer's report for Jason – Will is Brian's backup
  - b. Jason created a sponsorship payment receipt – Will uploaded to Box
- IV. **Membership Report**
  - a. Will to report current membership numbers at meeting
  - b. Have 185 memberships entered on spreadsheet
  - c. Check from MUD for 9 memberships (10 on list for Pool party) – need to update spreadsheet with MUD membership list once the payments match the number – hard to do without knowing which hasn't actually been paid (just someone who paid after the check was cut)
  - d. Total 194 memberships paid compared to 203 end of May 2015
  - e. Total of around 90 memberships through the pool application form last year
  - f. Look into some kind of auto-renewal on credit cards – carry as agenda item
- V. **Scholarship Update**
  - a. Have any applications come in?
  - b. Jason has agreed to be the lead on this
- VI. **ACC Report**
  - a. Anything to report? Current projects? Updates to the website or form?
  - b. Brian / Dan / Nick to meet sometime over summer for a pricing structure overhaul
- VII. **MUD Report**
  - a. Coyotes
  - b. Mosquito Dunks
  - c. Chad's Bench cigarettes
  - d. Bomb scare false – just domestic violence and a propane tank with a crockpot on top outside – but evacuated houses and bomb squad was called etc
  - e. 12 year old in park causing problems – being handled
  - f. Gleason is heavily scrutinizing cars & trucks parked in the roads – expired tags / environmental dangers / illegal parking
  - g. Off-leash dogs – small army spoke at the MUD meeting – dog park briefly discussed
  - h. PO Box being vandalized – Gary Spoons will work with Mike Gleason
  - i. Community Garden mentioned again – maybe create a Facebook page for this one
- VIII. **Past Event Review & Lessons Learned**
  - a. Easter Egg Hunt
    - i. Purchase 2<sup>nd</sup> bunny outfit – update from Shannon
    - ii. Print out signs for next year – Dallas to provide dream list of signage to Will
    - iii. Still haven't received check from PRO Martial Arts
  - b. May Happy Hour - 5/12
    - Had 7 people total through the night – all members
    - Got our usual spot outside
    - Need someone to take lead while Will is out of town
    - Changed start from 6:30 to 6 – keep it that way? Start earlier?
  - c. Crawfish Boil – 4/23
    - i. Lessons learned or any other comments?
    - ii. More corn!!
    - iii. Red potatoes instead of brown potatoes
  - d. Wilco Road & Bridge Town Hall – 4/27

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- i. Successful event – got 9 RCNA memberships as well
- ii. April, Brian, Will in attendance along with Jo Jones & Kim Green from MUD
- iii. Donna Parker was also present pressing palms
- iv. New signs are up and door hangars are already being distributed for road work
- e. Pool Party – 5/14
  - i. Rained out and moved into community center – no diving competition
  - ii. Plenty of food
  - iii. Half creamed corn & half potato salad for next year
  - iv. Stress that it is rain or shine for this and all future events
  - v. 8 Memberships – 3 Cash, 4 Checks, 1 Square
  - vi. Have diving competition trophies for next year
  - vii. Lessons learned or any other comments?

## IX. Upcoming Events

- a. 4<sup>th</sup> of July Parade – 7/4
  - i. Possible drum line or musician - Update from Brian
  - ii. Medals are in and looking good – in supplies bin
  - iii. Contact fire truck – Dallas had done it
  - iv. What time will the fire engine get there? What is our parade time?
  - v. How many watermelons do we generally get?
  - vi. Do we provide anything else besides watermelons?
  - vii. Who knows boy scouts that can help with watermelons – Dallas working
  - viii. Remember to create parade route map for fire truck – what is the route?
  - ix. Contact Sheriff to get on their calendar – what do we get from them? - Will
- b. Adult Swim - 8/12 (tentative)
  - i. MUD notified of date
  - ii. Will to set up Eventbrite and charge small cost for entry
  - iii. Hours determined in conjunction with Bill Burke / Gary Spoons & lifeguard / sheriff staffing – currently 8-10pm - Will to handle
  - iv. Minimum 2 lifeguards on site needed per MUD regulation
- c. Rattan fest – 9/24
  - i. Pond Spring PTA is good to go with date
  - ii. Dallas has volunteered to handle vendors & kid activities set up
  - iii. Time to create a vendor email list and send something out to vendors?
  - iv. Vendor FAQ and online form and payment have been created and published but are not yet listed or accessible
  - v. Online vendor faq - <http://rattancreek.org/rattan-fest-vendor-faq.html>
  - vi. Online vendor signup - <http://rattancreek.org/rattan-fest-vendor-signup.html>
  - vii. How to handle vendor emails? rattanfest@rattancreek.org or gmail account?
  - viii. Shannon & Matt will handle vendors & kid activities the day of
  - ix. Brian idea – Rattan’s Got Talent – talent show
  - x. Booth limits – current space about 30, Jo Jones says we can take over extra space and fit 50-60 booths
  - xi. Current unofficial pricing is \$10 for members & \$25 for non-members – totally flexible - \$20 / \$35? + \$10 - \$20 for electricity?
  - xii. Need to make sure bounce house & food trucks run on generators
  - xiii. Where to advertise – and how soon to start?
  - xiv. Rain or shine event – no rain date??
  - xv. Create complete list of volunteer slots needed for event
- d. Caroling in the Park: 12/18
  - i. Ashley expressed interest in redoing the songbooks

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- ii. Will has the old supply of songbooks if needed
  - iii. Chad Lloyd definitely willing to be Santa again
- X. **Additional Events**
  - a. Town Hall?
  - b. Family happy hour?
    - i. Kaci Singer – going to look into possible venue locations – playground would be good – Maybe Phil’s by iFly - maybe a 5-7ish happy hour – anyone to take lead?
- XI. **Neighborhood Watch – newly added**
  - a. Any questions or comments or concerns?
- XII. **Facebook / Nextdoor**
  - a. Any questions or comments or concerns?
- XIII. **Newsletter**
  - a. Door hanger flier update to possibly be done – carrying as agenda item but no traction
  - b. Becca Shwartz has volunteered to potentially help out with tracking ads - carrying
  - c. Will hasn’t talked to Jamie True yet
  - d. Still need additional help for newsletter – mainly an overall owner and driver of the newsletter – no-one seems interested in really owning it and making it happen
  - e. Need a board member to push this if we want it – Will leaving town for a while and will not pursue while gone
- XIV. **Website / Email**
  - a. Emails are going out to our subscription list weekly
  - b. board@rattancreek.org is the email to use when you want to contact everyone at once
  - c. Business Sponsors update - \$50 for members, \$100 for non-members – 1 member sponsor and 1 nonmember sponsor - \$150 paid all website costs for the year already
  - d. Teen Services – free for all teens
  - e. Will start to push online sponsors & online teen services listings going forward
  - f. Paid ads along sidebar of website? Just carrying forward as an agenda item for now
- XV. **Lagniappe**
  - a. Will’s Vacation
    - i. Need someone to take the keys & card to the community center
    - ii. Need someone to take the PO Box keys – check weekly or biweekly - Jason
    - iii. Need someone to take over membership updates - Jason
    - iv. Will to email contact info to board to get into house for RCNA supplies
    - v. Need someone to take lead on happy hours
  - b. Storage
    - i. Currently Will’s house serves as storage & Dallas’s house for Easter eggs  
What is the history of our storage? Brainstorm a more permanent solution?
  - c. Signage
    - i. Removing this as an agenda item going forward –will be discussed per event
    - ii. 10 signs per event was decided – Will to design & order more signs as needed
    - iii. The number of signs for various events is in the supplies list online in box
    - iv. Will to add digital sign files (jpg & psd) to box in time
  - d. Updating the By-Laws
    - i. Carrying as an agenda item until we are ready to address this
  - e. Old RCNA Google Accounts
    - i. Dallas put Will in touch with Alex Hill and Will accessed and caught up with rcnanewsletter@gmail.com and rcna.newsletter@gmail.com for the first time since the end of 2010 - already caught up with rattancreekevents@gmail.com and rattacreeknewsletter@gmail.com – any other email addresses to get access to? If nothing else the removing this as an agenda item