

RCNA Meeting Minutes
Thursday, April 21 2016

Persons present: President: Will Washington, Co-Secretaries: Matt and Shannon Glover, Membership Chair: April Bliss

Also present: Jo Jones; Josh Tanner, Hallmark Baptist Church; Dallas Hall, Mark Billiat, neighbor Balwinder

Meeting called to order @ 7:00 PM

- I. Open Floor For Attendees
 - a. Josh Tanner, Hallmark Baptist Church
 - i. Located down Spicewood on Old Lampasas
 - ii. Church is interested in doing a community project; want to connect with community
 - iii. Suggestions: Rake leaves, paint building, assist elderly with yard work or maintenance
 - iv. RCNA recommends connecting with the MUD
 - v. Josh spoke with Jo and they will work out a plan
 - b. Balwinder (last name not stated)
 - i. Wants to discuss adding shed and covered patio
 - ii. Will directs her to ACC form on website
- II. Review & Accept Previous Meeting Minutes
 - a. April motioned
 - b. Matt seconded
 - c. Passed and approved unanimously
- III. Expense approval votes
 - a. 2nd keg for crawfish boil ; Website hosting; Newsletter
 - i. Expense cap for interim newsletter printing set @ \$1000
 - ii. Matt motioned
 - iii. Shannon seconded
 - iv. Passed and approved unanimously
 - v. Will to reach out to Jamie True to see about kicking off newsletter again
- IV. Treasurer's Report
 - a. Will presented treasurer's report for Jason in Brian's absence
 - b. Jason and Brian remain on bank account; Shannon, Matt and Will were added to account
 - c. Will uploaded a document outlining bank addition process to Box
 - d. Jason created and Will finished and uploaded a membership payment receipt doc to Box
 - e. Brian looked into Paypal non-profit rates – RCNA doesn't qualify
 - f. Look in to non-profit rates for Square as well – Dallas doesn't think we qualify
- V. Membership Report
 - a. Currently at 147 – compared to 197 last year
 - b. Membership listing is up to date on the Box app – Will updates every other week
 - c. Summer pool registration forms are in office; MUD website to be updated soon; might bring in additional RCNA memberships
- VI. Scholarship Update
 - a. Need to check that Scholarship form is on school websites

- b. Have 3 applicants already
- c. Will get earlier start in advertising at school next year with earlier due date for applications
- VII. ACC Report
 - a. Will talked to Dan about potential changes (i.e. pricing of reviews, simplify price structure)
- VIII. MUD Report
 - a. Jo reported that we have received AG opinion on sidewalks: 2 came back in our favor, one negated it.
 - i. Decision is murky
 - ii. Depends on if they accept sidewalks as part of the right of way.
 - iii. Need to pull plans and see if it is specific responsibility to maintain them
 - b. Road resurfacing
 - i. To occur June-August
 - ii. Open house next week to discuss
 - iii. Signs around neighborhood
 - c. Have found replacement for Bill Burke
 - i. Retiring at the end of this year (end of Nov).
 - ii. Replacement has been in the business for a long time and wants to break out on his own.
 - iii. Starts in May training with Bill.
 - d. Brief discussion occurred about mosquito dunks and the Zika virus. Lawn service is on top of it.
 - e. April suggested considering a spotlight on event board. Jo confirms it is on the list and might be done after the elections.
- IX. Past Event Review & Lessons Learned
 - a. Easter Egg Hunt
 - i. Got back 5000 eggs
 - ii. Unanimously voted to purchase 2nd bunny outfit
 - 1. Shannon to find online options and send around to board
 - 2. Don't bother dry cleaning bunny outfit—too outdated
 - iii. Print out professional signs for next year
 - 1. 10 signs – one for each entrance.
 - 2. To read: Easter Egg Hunt this Saturday
 - iv. \$172 raised by Bruce & Eleanor Thompson from PRO Martial Arts
 - v. Make a map for fire engine drivers next year – took the long route
 - b. Happy Hour
 - i. Had 11-12 people show up with 5 memberships paid
 - ii. Outside
 - iii. Continue
- X. Upcoming Events
 - a. Crawfish Boil – 4/23
 - i. Mark Billiot, Leon Fainbuch, and Brad Jones are lined up to cook
 - ii. MUD has been notified of our date and cops are lined up
 - iii. Brian handling bands – 2 teen bands lined up for “tips”
 - iv. Will to post ad on craigslist to hire someone to haul trash. \$100 1-6 PM
 - v. Have a dolly on hand for trash

- vi. Food permit not needed under 4 hours – so we'll serve from 1 – 4:30
- vii. Crawfish order being handled by Will Washington & Mark Billiot
- viii. Crawfish being picked up by Leon Fainbuch
- ix. Seasoning handled by Will Washington
- x. Boil set-ups lined up – Mark Billiot, Leon Fainbuch, Brad Jones, Gaspards
- xi. Will to supply 4 additional full propane tanks as backup
- xii. Kegs are paid for and ready to be picked up – Brad Jones
- xiii. Onions / Potatoes / Corn being handled by Will W & Mark Billiot
- xiv. Friday Sam's run
- xv. Plastic Covers / Utensils / Trash Bags / Tape / Other supplies handled by Will W
- xvi. Trash bags supplied by Brad Jones
- xvii. Invite firehouse as thank you
 - 1. RCNA to throw in \$35 family ticket to cover food
- xviii. Captain Mike Gleason plans on being around on Saturday
- b. Happy Hour – 5/12
 - i. Keep buying free drinks for new membership sign ups.
 - ii. Change to domestic beers only.
 - iii. Talk to manager about possible special rate.
 - iv. Thursday manager is rotating and doesn't seem to care.
 - v. Jo suggested reaching out on a different day to develop relationship with more permanent manager.
- c. Pool Party – 5/14
 - i. MUD has been notified of date
 - ii. Lifeguards and cops need to be lined up - WILL
 - iii. Keg – Brad Jones will pay for a keg – Will has confirmed.
 - iv. Need to decide on food.
 - 1. BBQ was expensive in past- \$9 a plate with full service. Call and ask for non-profit rate.
 - 2. Food trucks don't work with pool party set up
 - 3. Papa Johns might donate pizzas – neighbors have not been happy with pizza in the past
 - 4. Dallas will take on food.
 - a. Cost per person: Aim at \$7-8:50 per plate.
 - b. Dallas to call Pok E Joes / Rudy's / 512 \$10 per person is max
 - 5. April to get sheet cake from Sam's / plates / forks / etc.
 - v. Jo – Approximately 125 in the past. Get 20-25 memberships in the past.
 - vi. Music – play through office via phone
 - vii. Diving contest w/ Rattan Creek shirts as prizes.
 - 1. Dallas to get trophies: 1 adult and 1 child
- d. 4th of July Parade – 7/4
 - i. Order prizes from BC Trophies – small medals / ribbons – 1st, 2nd, 3rd for best dressed pets and spokes.
 - ii. Dallas to ask Pond Springs boy scouts to help with watermelon
- e. Rattan fest – 9/24
 - i. Dallas has volunteered to handle vendors & kid activities
 - ii. Shannon and Matt to handle coordination with booth owners day of.
 - iii. MUD notified of date

- iv. Need to check with Pond Springs PTA
 - v. Brian idea – Rattan’s Got Talent – talent show
 - vi. Discuss charging extra for electricity
 - vii. Discuss charging different booth prices for members and non-members
 - viii. Booth limits – current space about 30, Jo Jones says we can take over extra space and fit 50-60 booths
 - ix. Need to plan out bounce house location so as not to overload power
- f. Caroling in the Park: 12/18
 - i. Ashley wants to redo the songbooks
 - ii. Will has the old supply of songbooks if needed
 - iii. Chad Lloyd will be Santa again
- XI. Additional Events
 - a. Wilco Roads & Bridges Town Hall – 4/27
 - b. Possible event: Family happy hour
 - i. Kaci Singer – going to look into possible venue locations – playground would be good
 - ii. She will look into vendors
 - iii. Phil’s is a possibility
 - c. Movies In The Park
 - i. Jason wouldn’t mind spending \$500 if we can get a summer movie in the park
 - ii. Decided against pursuing it this year due to cost
- XII. Facebook / Nextdoor
 - a. Will added all currently planned 2016 RCNA events to Facebook
 - b. Will keeping up with FB; not so much Next Door
- XIII. Newsletter
 - a. Will to talk to Jamie True
 - b. Door hanger flier update – still need template from Jo Jones & discussion with Brian about what to include
 - c. Becca Shwarts has volunteered to potentially help out with tracking ads
 - d. Still need additional help for newsletter – an overall owner/manager of the newsletter
- XIV. Website / Email
 - a. Emails are going to out our subscription list weekly – no need to review ahead
 - b. board@rattancreek.org is the email to use when you want to contact everyone at once
 - c. There is a teen services page under teen heading – babysitters, mowers, jewelry makers, bands, etc - already have our first taker.
 - d. Start allowing members to advertise their businesses on the website – “Our Sponsors”
 - i. Newsletter: \$120 for year
 - ii. \$50 for a year for members / \$100 for non-members
 - e. Sidebar ads – wait until sponsors get off the ground
 - f. Directions are being created, past events are being created
 - g. Articles page has been created – using articles from older newsletters
 - i. Dallas suggests including “Thank you” feature for past events
 - h. Newsletters from 2000 on received from Jo – newsletter page has been updated
 - i. Just over 100 pages on the website now
 - j. A “support the RCNA” page with affiliate links – no for now
 - k. Online Store ideas – too much work
 - l. Possible auto renewal of membership – Will to look into

- XV. Signage
 - a. 10 signs for each event: 1 for each entrance/exit
 - b. Priority: Members only pool party
 - c. Possible vendors: Sign Depot (on 183); Signs Unlimited
- XVI. Old RCNA Google Accounts
 - i. Looking to get in contact with Alex Hill – name is tied to an old Google email. Will need password to access old Google accounts
 - ii. Dallas knows his ex wife and will try to connect

Meeting adjourned at 8:22 PM

NEXT MEETING: THURSDAY 5/19

Minutes approved: _____

Date _____