

RCNA Meeting Minutes  
Thursday, May 19 2016

Persons present: President: Will Washington, Co-Secretaries: Matt and Shannon Glover,  
Membership Chair: April Bliss

Also present: Jo Jones; Teresa Chin (interested in newsletter); Rachel Beaulieu (neighborhood watch)

Meeting called to order @ 7:00 PM

- I. Review & Accept Previous Meeting Minutes**
  - a. Motioned: April
  - b. Seconded: Brian
  - c. Passed and approved unanimously
- II. Treasurer's Report**
  - a. Will presented treasurer's report in Brian's absence
  - b. Sponsorship receipt created and uploaded to box
  - c. Website sponsorship receipt needed
- III. Membership Report**
  - a. Current membership: Total 194 memberships paid compared to 203 end of May 2015
  - b. Received a check from MUD for 9 memberships (10 on list for Pool party)
  - c. RCNA received a total of around 90 memberships through the pool application form last year
  - d. Auto renewal – Will looking into it
    - i. Opt in required
    - ii. Only on website sign ups
    - iii. Look into Paypal or Square
- IV. Scholarship Update**
  - a. Jason taking lead and will check PO box in Will's absence
  - b. 1<sup>st</sup> scholarship application in (plus another dropped at meeting)
  - c. Review of applicants/selection will be the last agenda item at next month's meeting
    - i. Dallas and Brian will leave prior to review
  - d. Application was sent to college advisor at McNeil
    - i. Will to get it to them in Aug/Sept next year
- V. ACC Report**
  - a. Committee to meet and revise forms / pricing structure
  - b. @ MUD meeting – someone requested "tiny house" for daughter and granddaughter to live in. They were directed to check with ACC and deed restrictions.
- VI. MUD Report**
  - a. Off leash dog issue
    - i. Attack pictures were shared

- ii. MUD had previously had been instructed by sign committee to decrease sign clutter. Now they have been directed to review trail / parks to see if there are places to increase signage about off-leash restrictions
- b. Coyotes have been spotted in the neighborhood / on greenbelt
- c. Mosquito Dunks – MUD is on top of it
- d. Crime report from Gleason
  - i. Chad's Bench has been vandalized w/cigarettes
  - ii. Bomb scare false – just domestic violence and a propane tank with a crockpot on top outside – but evacuated houses and bomb squad was called
  - iii. There have been some small property thefts (bike, golf clubs, etc)
  - iv. 12 year old in park causing problems – being handled
  - v. Gleason is heavily scrutinizing cars & trucks parked in the roads – expired tags / environmental dangers / illegal parking in advance of road resurfacing
  - vi. Mental health calls – 3 suicide calls in the last 2 months
  - vii. 2 natural deaths
  - viii. Still working with the Boy Scout/Eagle scout to GPS the trail for emergency services
  - ix. Mailboxes have been broken into (mostly in Travis Co.)  
Corpus/Amarillo/Marble Falls has been hit multiple times.
    - 1. Have fixed the seriously damaged one on Dallas/Los Indios
    - 2. Person contacted Post Office. They told them to talk to the MUD
  - x. Linda Kotek is concerned about being egged 9 times
- e. Community Garden mentioned again – maybe create a Facebook page for this one

## **VII. Past Event Review & Lessons Learned**

- a. Easter Egg Hunt
  - i. Research for purchase of 2<sup>nd</sup> bunny outfit is on-going
  - ii. Print out signs for next year – Dallas to provide dream list of signage to Will
  - iii. Still haven't received check from PRO Martial Arts
- b. May Happy Hour - 5/12
  - i. Had 7 people total through the night – all members
  - ii. Got our usual spot outside – Will was the only board member present
  - iii. Need someone to take lead while Will is out of town
    - 1. Glovers will handle June
    - 2. Venue shift to Phil's Icehouse to test family friendly format
    - 3. Matt to reach out to Phil's
    - 4. Timing TBD
- c. Crawfish Boil – 4/23
  - i. More corn
  - ii. Red potatoes instead of brown potatoes
  - iii. More sausage
  - iv. Overall success with great feedback from neighbors
- d. Wilco Road & Bridge Town Hall – 4/27
  - i. Successful event – got 9 RCNA memberships as well

- ii. April, Brian, Will in attendance along with Jo Jones & Kim Green from MUD
- iii. Donna Parker was also present
- iv. New signs are up and door hangars are already being distributed for road work
- e. Pool Party – 5/14
  - i. Rained out and moved into community center – no diving competition
  - ii. Plenty of food
  - iii. Half creamed corn & half potato salad for next year
  - iv. Stress that it is rain or shine for this and all future events – make it clear that there is more than just the pool.
  - v. Suggested ideas for next year
    - 1. Cornhole
    - 2. PVC game with ping pong balls
    - 3. Brainstorm ideas for next year tabled to future meeting
  - vi. 8 Memberships – 3 Cash, 4 Checks, 1 Square
  - vii. Have diving competition trophies for next year

### VIII. Upcoming Events

- a. 4<sup>th</sup> of July Parade – 7/4
  - i. Possible drum line or musician – Not going to happen
  - ii. Medals are in and looking good – in supply bin
  - iii. Dallas has contacted fire truck – they will come 9:15/9:30 after shift change
  - iv. Need to block area for fire dept to park with orange cones
  - v. Parade: 9:30-ish – TBD next meeting
  - vi. Need watermelon count – talk to Dallas about quantity. Will to look for receipt
  - vii. Water coolers w/ice water
  - viii. Dallas has lined up some scouts to help
  - ix. Remember to create parade route map for fire truck – what is the route? Need input from Dallas
  - x. Contact Sheriff to get on their calendar – Will to ask them what they will provide for entertainment
- b. Adult Swim - 8/12 (tentative)
  - i. MUD notified of date
  - ii. Will to set up Eventbrite and charge small cost for entry - \$5 – Non member \$10
  - iii. Get variety of can beer
  - iv. Hours determined in conjunction with Bill Burke / Gary Spoons & lifeguard / sheriff staffing – currently 8-10pm - Will to handle
  - v. Move to extend to 8-11 this year if approved by MUD
  - vi. Will do pizza again this year. Have coupons / discounts of possible 30% off
  - vii. Minimum 2 lifeguards on site needed per MUD regulation
  - viii. Glovers out of town
  - ix. Someone to speak to Jason about helping out/taking lead
- c. Rattan fest – 9/24
  - i. Pond Spring PTA is good to go with date

- ii. Dallas has volunteered to handle vendors & kid activities set up
- iii. Vendor FAQ and online form and payment have been created and published but are not yet listed or accessible
- iv. Online vendor faq - <http://rattancreek.org/rattan-fest-vendor-faq.html>
- v. [Will to talk to Dallas about vendor emails and where they should come from – do we need a new address set up?](#)
- vi. Online vendor signup - <http://rattancreek.org/rattan-fest-vendor-signup.html>
- vii. Shannon & Matt will handle vendors & kid activities the day of
- viii. Brian idea – Rattan’s Got Talent – talent show – cash prizes
  - 1. Need categories
  - 2. [Brian to send out survey on FB / ND to gauge interest – Survey Monkey or FB poll](#)
  - 3. Talk to sponsors/advertisers to donate prizes
- ix. Booth limits – current space about 30, Jo Jones says we can take over extra space and fit 50-60 booths
- x. Current unofficial pricing is \$5 for members & \$25 for non-members
- xi. Electricity charge? No. We will just try to discourage it.
  - 1. Need to try to make sure they are spread out
- xii. Need to make sure bounce house & food trucks run on generators
  - 1. [Want variety of food trucks – need someone to take lead](#)
  - 2. Had taco truck last year
  - 3. Tamale guy from Woodrow’s?
- xiii. [Where to advertise – and how soon to start – Jo recommends soon](#)
  - 1. In newsletter
  - 2. Community Impact – 6-8 weeks in advance
  - 3. Craigslist
  - 4. Back Page
  - 5. [Will to take lead](#)
- xiv. Deer Park to run 5k same day
  - 1. Brings in 200 people
- xv. Rain or shine event
  - 1. Community center will be available as back up plan
- xvi. Create complete list of volunteer slots needed for event
  - 1. [Will to create volunteer sign up form](#)
- xvii. [Will to send email blast to past vendors](#)
- xviii. Dallas handles kids events
- d. Caroling in the Park: 12/18
  - i. Tabled until later

**IX. Additional Events**

- a. [Family happy hour – test run at Phils for HH this month](#)
  - i. Kaci Singer – going to look into possible venue locations

**X. Neighborhood Watch – newly added**

- a. Rachel to take lead
- b. Need enough volunteers and County will provide signs
- c. Idea to help recruit people: National Night Out – RCNA could sponsor it - 8/2
  - i. Sheriff to go around to various blocks to see how many people come out, give prizes to block with most participation

- ii. Possible cook out in the park
- iii. Child ID
- iv. Pet chip
- v. Sheriff presentation
- vi. Have sign up sheet for Neighborhood watch
- d. Will to connect Rachel with Gleason to get info.
- e. Tony would be good contact
- f. Williamson County had old signs and they were never replaced – had 26 signs.
- g. Mike Hall used to run it, but lost interest after Katrina evacuees left
- h. Reconvene about it next month

**XI. Facebook / Nextdoor**

- a. Rachel wants to volunteer to help moderate
- b. Only moderated by 1 person who still lives here

**XII. Newsletter**

- a. Door hanger flier update to possibly be done – carrying as agenda item but no traction
- b. Becca Shwartz has volunteered to potentially help out with tracking ads - carrying
- c. Will hasn't talked to Jamie True yet
- d. Still need additional help for newsletter – mainly an overall owner and driver of the newsletter – no-one seems interested in really owning it and making it happen
- e. Need a board member to push this if we want it – Will leaving town for a while and will not pursue while gone

**XIII. Website / Email**

- a. Teresa Chin wants to take over it
- b. Becca will take ads
- c. 1 page of Ads will pay for 4 pages of newsletter
- d. Jill will help as well
- e. Jamie used to coordinate distribution – needs to be contacted to see if she is still interested
- f. 3000 copies bimonthly
- g. Will to connect Teresa to Jill and Becca
- h. Jo to provide MUD pages to Teresa when she is ready to go
- i. Next issue: Aug/Sept
- j. Printing takes about 1 week
- k. Will to get with Teresa offline to work on schedule and ad pricing/contract
- l. Will to set up website to take ad payment and ad submission
- m. Ad guidelines: stress B&W, same size/dimensions

**XIV. Miscellaneous**

- a. Will's Vacation
  - i. April will take the keys & card to the community center -
  - ii. Jason will take the PO Box keys – check weekly or biweekly
  - iii. Jason will take over membership updates
  - iv. Will to email contact info to board to get into house for RCNA supplies
  - v. Need someone to take lead on happy hours – handle on month to month basis at monthly meetings
  - vi. Will to call in for monthly meetings
- b. Signage

- i. Need signs for July 4<sup>th</sup> – 5 needed
    - ii. Adult Swim – 5 signs (or at price break)
    - iii. 10 signs per event was decided – Will to design & order more signs as needed
    - iv. The number of signs for various events is in the supplies list online in box
    - v. Will to add digital sign files (jpg & psd) to box in time
  - c. Old RCNA Google Accounts
    - i. Dallas put Will in touch with Alex Hill and Will accessed and caught up with rcnanewsletter@gmail.com and rcna.newsletter@gmail.com for the first time since the end of 2010 - already caught up with rattancreekevents@gmail.com and rattacreeknewsletter@gmail.com – any other email addresses to get access to? If nothing else the removing this as an agenda item

Meeting adjourned at 8:20 PM

**NEXT MEETING: THURSDAY 6/16**

Minutes approved: \_\_\_\_\_

Date \_\_\_\_\_