

RCNA Meeting Minutes  
Thursday, July 21 2016

Persons present: Co-Secretaries: Matt and Shannon Glover

Also present: Jo Jones; Sharon Bolender; Rachel Beaulieu

Meeting called to order @ 7:00 PM

- I. **Review & Accept Previous Meeting Minutes**
  - a. Approved unanimously via email in absence of board members for vote
- II. **Treasurer's Report**
  - a. Balance shared via email by Jason in advance of meeting, details shared by Matt Glover
  - b. We are in good shape financially
- III. **Membership Report**
  - a. Need update from Brian
- IV. **Scholarship Update**
  - a. Jason notified via email
  - b. Did any of the winners decline being mentioned? – need update from Jason
  - c. Discuss possibly stressing the fact that we only had 3 applicants this year while advertising for it next year– carry as agenda item
- V. **ACC Report**
  - a. No ACC members present.
  - b. Sage Management has proposed to take in and do ACC responsibilities because too many cases are being passed on. They should only deal with deed restrictions. To be discussed at next meeting when ACC members are present.
  - c. Sage management charges \$40/hr. Possibly consider upping price of pool applications, etc. to cover costs.
- VI. **MUD Report**
  - a. Working on construction for pump houses
    - i. Increase security
    - ii. Protect from weather
  - b. Add 2 small restrooms at Robinson park by soccer fields
  - c. Working on licensing for "Amphitheater."
    - i. Still working on naming issues with City of Austin
  - d. Currently in budget season
    - i. Values have gone up they can probably lower tax rate
    - ii. Jo has been on board 12 years and rate has been lowered all 12
  - e. 3 seats up for election: Kim Green, Jo Jones, and Keith
    - i. Ballot package window begins Sunday
  - f. Off-leash dog issue
    - i. Extra leash law signs have gone up
    - ii. Still writing citations and patrolling
  - g. Flood study in progress
    - i. Adding culverts near bridge on Tamayo
  - h. Land plan changes

- i. Anderson Mill and Parmer – zoned for mix use, but developer is trying to put 5 story storage building. He attended MUD meeting last night to begin licensing process
          - 1. Building will be 11 feet per story
          - 2. Talking about sending up a drone to show what is in eye-line to ease fears of view obstruction
        - ii. High-end apartments to go in 620 near State Farm and Lifetime Fitness
      - i. Mailbox break-ins
        - i. Looking at solar generated street lights to increase mailbox security
        - ii. 10-15 to start (on most frequent break-ins); evaluate success
- VII. Past Event Review & Lessons Learned**
  - a. Easter Egg Hunt
    - i. Purchase 2<sup>nd</sup> bunny outfit
      - 1. Shannon has picked reasonably priced option
      - 2. Decision tabled until August meeting due to absence of board members
  - b. July happy hour attendance
    - i. Approx. 20 reported by April
    - ii. No new members
    - iii. Go back to Phil's for August happy hour ? –to be discussed via email**
    - iv. Will is back for August Happy Hour and can run point if needed**
  - c. 4<sup>th</sup> of July Parade
    - i. Well attended and everything seemed to run smoothly and on time
    - ii. Jason made a suggestion not to bother setting up and RCNA table next year**
      - 1. Approved unanimously by board members present**
      - 2. It was suggested to ask scouts/neighbors for pictures**
- VIII. Upcoming Events**
  - a. Adult Swim - 8/12
    - i. 5+ signs needed for adult swim – Will working on that now**
    - ii. Will is in town to take the lead if needed
    - iii. MUD notified of date - time change is approved from 8-10 to 8-11
    - iv. Eventbrite is set up and charge small cost for entry – Will
    - v. Minimum 2 lifeguards on site needed per MUD regulation – Will
    - vi. Police have been contacted but form still needs to be submitted - Will**
    - vii. Setup – Will to handle and will send out email the week of**
    - viii. **Variety of canned beer – Jason / Brian**
    - ix. Pizza again this year –Brian in charge - 30% or 50% off coupons at Papa Johns
  - b. Rattan fest – 9/24
    - i. 12+ signs needed for Rattan Fest - WILL**
    - ii. Pond Spring PTA is good to go with date
    - iii. Dallas has volunteered to handle vendors & kid activities set up & organization**
      - 1. Contact Richard Fedal –TexasScapes about marking off spots the night before (they have special spray)**
    - iv. Shannon & Matt will handle vendors & kid activities the day of
    - v. Vendor FAQ and online form and payment are published

- vi. Vendor email list created and email blast is being prepared – Dallas has been handling email blasts
  - vii. **Brian idea – Rattan’s Got Talent – talent show – NEED UPDATE FROM BRIAN**
    - 1. Are we still doing this?
  - viii. **Live bands?**
    - 1. **Should be easy to arrange. Is this something we want to pursue?**
  - ix. Booth limits – current space about 30, Jo Jones says we can fit 50-60 if there is interest. Might spread them out to use more shaded areas.
    - 1. Need update from Dallas about current registration
  - x. **Jo to reach out to Gleason about SWAT toys**
  - xi. Community center will be open for the event – in case it is needed
  - xii. Booth Pricing is \$5 for members & \$25 for non-members
    - 1. Nothing extra being charged for electricity
  - xiii. **Need to make sure bounce house & food trucks run on generators**
  - xiv. Create complete list of volunteer slots needed for event – Will
  - xv. **\*\*\* Need someone to take lead on food trucks – Little Woodrow’s tamale guy, roasted corn, other ideas**
  - xvi. Advertising in progress – newsletter, website, email, Austin chronicle, community impact, do512, everfest, - Will
    - 1. Need to get it to Community Impact ASAP
  - xvii. Email will be handled through original gmail account – rattancreekevents@GMAIL.COM – can be changed next year if we want – although [rattanfest@rattancreek.org](mailto:rattanfest@rattancreek.org) email has been created
- c. Caroling In The Park – 12/18
- i. **Ashley expressed interest in redoing the songbooks**
    - 1. **Jo has digital files**
    - 2. **Someone needs to follow up and see if she is still interested**
  - ii. Will has the old supply of songbooks if needed
  - iii. Chad Lloyd definitely willing to be Santa again
  - iv. MUD to open CC and provide cookies and refreshments

**IX. Additional Events**

- a. Town Hall – to be discussed at a later meeting
  - i. Possibly an October event
- b. **National Night Out – Tuesday Aug 2<sup>nd</sup> – possibly do something in 2017 in conjunction with Town & Country**
  - i. **Book it right after this year’s event**
  - ii. Previous year we did hamburgers and hotdogs in the park and it was a big success

**X. Neighborhood Watch / Crime Stats**

- a. No progress update from Rachel
- b. Has had trouble contacting Don Stotts
- c. Posts on Facebook and NextDoor to generate interest

**XI. Newsletter**

- a. Teresa Chin has volunteered to serve as overall editor – slight road back stemming from disagreement on format with Will
- b. Jo to talk with Teresa to try to smooth the issue
- c. 4 pages of content would be paid by MUD pages

- d. Discuss doing away with ads outside of the MUD pages – the MUD can pay for an 8 page newsletter – makes it much easier going forward
- e. Becca Shwarts has volunteered to help out with ads if needed – no update
- f. Email will be handled through original gmail account for now – can change that later
- g. Statement from Will “I just noticed that you pushed the next newsletter from August to September. That means a January newsletter going forward which means trying to get it printed over the Christmas holidays. That is not what has been done in the past. We are changing the newsletter schedule, and I would prefer to keep it the way it has been, however ultimately it is the board’s and editor’s decision.”
  - i. This can be discussed if and when newsletter is launched.

**XII. Website / Email**

- a. Emails are going out to our subscription list weekly
- b. board@rattancreek.org is the email to use when you want to contact everyone at once
- c. Paid ads along sidebar of website? Just carrying forward as an agenda item for now
- d. Payment system for sponsors was set up incorrectly – Will needs to work through and figure out how to collect Money – Brian – were you refunded?
  - i. Need update from missing board members

**XIII. Miscellaneous**

- a. Will’s Return And Abandonment
  - i. Returning August 10<sup>th</sup> for all the August events
  - ii. Going to be putting his house up for sale sometime soon after his return – not sure of the timeline – not sure about Rattan Fest – will need to recruit for president for next year and any other vacancies
- b. Storage
  - i. Carrying as an agenda item until we have time to address
  - ii. Currently Will’s house serves as storage & Dallas’s house for Easter eggs
    - 1. **Most items are at the Glover’s right now. Need to transfer to another board member prior to Adult Swim.**
  - iii. **Suggestion: Try to work out agreement with incoming storage unit with Anderson Mill / Parmer**
    - 1. **Offer ads / sponsorship on website**
    - 2. **Free booth at RF.**
- c. Updating the By-Laws
  - i. Carrying as an agenda item until we are ready to address this

Meeting adjourned at 7:59 PM

**NEXT MEETING: THURSDAY 8/18**

Minutes approved: \_\_\_\_\_

Date\_\_\_\_\_