

ACC Submittal Requirements:

Back Yard Play Equipment:

1. Project Submittal Form
2. A current copy of a survey with proposed play equipment location in proximity to property boundaries, all Easements, and the residence.
3. Materials List
4. Drawing of structure showing height and size
5. Drawing showing existing trees and any trees planned for removal
6. Check made payable to the Rattan Creek Neighborhood Association - ACC for \$20.00

Decks & Arbors:

1. Project Submittal Form
2. A current Survey showing the sidewalks, patios, before and after drainage flow and topography, and the deck or arbor proposed location drawn on in proximity to property boundaries easements, and the residence.
3. Materials list and a drawing of structure
4. Check made payable to the Rattan Creek Neighborhood Association ACC for \$20.00

Fence Replacement:

1. Project Submittal Form
2. A current Survey showing location and ownership of existing and proposed fence. Property lines and utility easements must be shown. Also show property elevations and show before and after drainage flow and topography.
If you need a copy of your Survey, your title company can provide one. If you need a new survey, the original survey company should be able to easily update the drawing and provide you with multiple new copies.
3. Approval of your plan that is signed by neighbors, dated, and lists the home address of neighbors on all sides affected by the fence replacement.
4. Materials list showing proposed materials. (Some sections Restrictions specify the material that must be used).
5. No fee is required.

Home Addition/Renovations:

1. Project Submittal Form
2. A current Survey showing building, sidewalks, patios, addition location, and before and after drainage flow and topography elevations(If this information is not on your copy of the drawing, the original survey company identified on the drawing can update it and provide you with several copies).
3. Show on a drawing the access point and plan for construction.
4. Construction set of drawings showing all addition and home elevations and connectivity to the existing structure.
5. Materials list and proposed colors of trim paint and roofing (should match existing structure).
6. Check made payable to the Rattan Creek Neighborhood Association ACC for \$100.00

Storage sheds:

1. Project Submittal Form
2. Copy of survey showing the location of the proposed shed in proximity to property boundaries, easements and the residence and showing sidewalks, patios, tree locations as well as before and after drainage flow and topography
3. Proposed colors and roofing materials
4. A materials list or a picture of the proposed materials.
5. Drawing of structure or a sketch of the shed with its dimensions, including overall size and height at the peak and height of the sides of the roof
6. Check made payable to the Rattan Creek Neighborhood Association ACC for \$20.00

Pools:

1. Project Submittal Form
2. A current Survey showing tree locations, pool location relative to existing structures (sidewalks, patios, etc), fences, utility easements, property lines, before and after drainage flow and topography proposed drainage paths. Show where the filter flush water will go.
3. Access point and plan for construction.
4. Construction set of drawings showing all electrical and natural gas utility locations if connections are to be made.
5. Check made payable to the Rattan Creek Neighborhood Association ACC for \$75.00

ACC Submittal Form

Name of property owner: _____

Address: _____

Legal Description: _____

Milwood Section: _____

For properties located in Williamson County, go to: www.wcad.org

For properties located in Travis County, go to: www.traviscad.org

E-mail Address: _____

Phone Number: _____

Proposed Project: _____

Signature: _____

Review Fees:

Fencing replacement	No fee
Small projects (storage sheds, decks, arbors, play equipment)	\$ 20.00
Swimming Pools	\$ 75.00
Home Addition/Renovations	\$ 100.00

Fee Enclosed: \$ _____

Fees are required at time of submission.

Checks should be made payable to: Rattan Creek Neighborhood Association -ACC.

Send the Submittal form, and documentation and check to :

**RCNA –ACC
P.O. Box 200584
Austin, TX 78720-0584**