

# RCNA Meeting Agenda

March 17, 2016

- I. **Roll Call**
  - a.
- II. **Open Floor For Attendees – limited to 3 minutes each**
  - a. Anna Tanner email - My church, Hallmark Baptist Church, would love to do a community project in your community. So I am contacting you to see if there was anything specific that you could suggest to us to be able to be a help or blessing in your neighborhood.
- III. **Review & Accept Previous Meeting Minutes & Additional Business**
  - a. Vote to approve funding for the 2<sup>nd</sup> keg for the crawfish boil
  - b. Vote to approve the website hosting
  - c. Vote to approve the expenses for any kind of newsletter we put together – with a max overall spend of what?
- IV. **Treasurer's Report**
  - a. Brian to present treasurer's report for Jason – Will is Brian's backup
  - b. Jason & Brian still on bank account, Shannon & Matt & Will added to bank account
  - c. Will uploaded a document outlining bank addition process to Box
  - d. Jason created and Will finished and uploaded a membership payment receipt doc
  - e. Brian looking into Paypal non-profit rates
  - f. Look in to non-profit rates for Square as well
  - g. Vote to approve additional expenses for crawfish boil
- V. **Membership Report**
  - a. Will to report current membership numbers at meeting
  - b. Membership listing is up to date on the Box app – anyone who needs access ask Will
- VI. **Scholarship Update**
  - a. Verify scholarship form is on the school web
- VII. **ACC Report**
  - a. Anything to report? Current projects? Updates to the website or form?
- VIII. **MUD Report**
  - a. Moving forward on finding a replacement to train for Bill Burke - the owner of the pool management company – who is retiring by the end of the year – he sat in on the MUD meetings this week
  - b. Turned off sprinklers for the week – plenty of rain and don't want the ground too wet for the crawfish boil
  - c. Brief discussion about mosquito dunks and the Zika virus – asked the lawn service company to review their current approach and make sure it has full coverage
  - d. Favorable review on sidewalks most recently – the AG opinion has stated that sidewalks are a part of the roads – now we need to prove that WilCo has not abandoned the sidewalks and needs to maintain them - still work to do but we are on a promising path
- IX. **Past Event Review & Lessons Learned**
  - a. Easter Egg Hunt
    - i. Feedback?
    - ii. Donations – before & after?
    - iii. Purchase 2<sup>nd</sup> bunny outfit?
    - iv. Dry clean bunny outfit?
    - v. Purchase Stronger megaphone?

- vi. Print out professional signs for next year?
- vii. \$172 raised by Bruce & Eleanor Thompson from PRO Martial Arts
- viii. Make a map for fire engine drivers – took the long route
- b. Happy Hour
  - Notes – additions?
  - Had 11 people through the night – and 5 memberships paid

## X. Upcoming Events

- a. Crawfish Boil – 4/23
  - i. Will has contacted Mark Billiot, Leon Fainbuch, and Brad Jones – all are lined up
  - ii. MUD has been notified of our date and cops are lined up
  - iii. Brian handling bands – 2 teen bands lined up for “tips”
  - iv. Consider hiring craigslist guy to handle trash – if we don’t have any scholarship teens that volunteer – or neighborhood teens
  - v. Haven’t had any takers on helping out with trash yet.
  - vi. Maybe have a dolly on hand for trash
  - vii. Food permit not needed under 4 hours – so we’ll serve from 1 – 4:30
  - viii. Crawfish order being handled by Will Washington & Mark Billiot
  - ix. Crawfish being picked up by Leon Fainbuch
  - x. Seasoning handled by Will Washington
  - xi. Boil set-ups lined up – Mark Billiot, Leon Fainbuch, Brad Jones, Gaspards
  - xii. Will Washington to supply 4 additional full propane tanks as backup
  - xiii. Kegs are paid for and ready to be picked up – Brad Jones
  - xiv. Onions / Mushrooms / Potatoes / Corn being handled by Will W & Mark Billiot
  - xv. Friday Sam’s run
  - xvi. Plastic Covers / Utensils / Trash Bags / Tape / Other supplies handled by Will W
  - xvii. Trash bags supplied by Brad Jones
  - xviii. Do we want to make some kind of flyer – include the members only pool party & the wilco open house?
  - xix. How do we handle the beverage coolers? What have we done in the past?
  - xx. Schedule people for the check-in table
  - xxi. Should we do a Friday evening chop party or do the cooks handle this Saturday morning?
  - xxii. Captain Mike Gleason plans on being around on Saturday
- b. Happy Hour – 5/12
  - i. Anything to add or change? Comments? Questions?
  - ii. Keep buying free drinks? Need to change to domestics only for price?
- c. Pool Party – 5/14
  - i. MUD has been notified of date
  - ii. Lifeguards and cops need to be lined up - WILL
  - iii. Keg – Brad Jones will pay for a keg – WILL
  - iv. Need someone to handle food & beverages
  - v. Music? What has been done in the past?
  - vi. Anything else?
- d. 4<sup>th</sup> of July Parade – 7/4
  - i. Drum line or musician - Update from Brian
  - ii. When (and from where) do we order our awards for best dressed pets & spokes?
  - iii. Who knows boy scouts that can help with watermelon?
  - iv. How early do we need to contact fire truck and sheriff to get on their calendar?

- e. Adult Swim - 8/12 (tentative)
  - i. MUD notified of date
  - ii. Set up Eventbrite and charge small cost for entry
  - iii. Hours determined in conjunction with Bill Burke & lifeguard staffing.
  - iv. Minimum 2 lifeguards on site needed
- f. Rattan fest – 9/24
  - i. Dallas has volunteered to handle vendors & kid activities
  - ii. MUD notified of date
  - iii. Brian idea – Rattan’s Got Talent – talent show
  - iv. Discuss charging extra for electricity
  - v. Discuss charging different booth prices for members and non-members
  - vi. Booth limits – current space about 30, Jo Jones says we can take over extra space and fit 50-60 booths
- g. Caroling in the Park: Date TBD
  - i. Ashley wants to redo the songbooks
  - ii. Will has the old supply of songbooks if needed
  - iii. Chad Lloyd definitely willing to be Santa again

**XI. Additional Events**

- a. Wilco Roads & Bridges Town Hall – 4/27
  - i. Will be discussing the upcoming road stuff
- b. Family happy hour?
  - i. Kaci Singer – going to look into possible venue locations – playground would be good
- c. Movies In The Park?
  - i. Jason wouldn’t mind spending \$500 if we can get a summer movie in the park

**XII. Facebook / Nextdoor**

- a. Will added all currently planned 2016 RCNA events to Facebook
- b. Any other questions or comments?

**XIII. Newsletter**

- a. Door hanger flier update – still need template from Jo Jones & discussion with Brian about what to include
- b. Becca Shwarts has volunteered to potentially help out with tracking ads
- c. Still need additional help for newsletter – mainly just an overall owner and driver of the newsletter

**XIV. Website / Email**

- a. Emails are going to out our subscription list weekly – if you want to preview the emails let me know – generally written on Sundays, edited on Mondays and sent on Tuesdays
- b. Any additional requests for email addresses?
- c. board@rattancreek.org is the email to use when you want to contact everyone at once
- d. There is a teen services page under teen heading – babysitters, mowers, jewelry makers, bands, etc - already have our first taker
- e. Start allowing members to advertise their businesses on the website – free for paid members – “Our Sponsors” – gets pulled when the membership lapses by 1 month in January?
- f. Consider paid ads along sidebar of website – discuss possible cost and time of ads and number of ads – balance revenue with workload on webmaster?
- g. Directions are being created, past events are being created
- h. Articles page has been created – using articles from older newsletters

- i. Newsletters from 2000 on received from Jo – newsletter page has been updated
  - j. Just over 100 pages on the website now
  - k. A “support the RCNA” page with affiliate links?
  - l. Online Store ideas?
- XV. Lagniappe**
- a. Storage
    - i. Currently Will’s house serves as storage
    - ii. What is the history of our storage solutions?
    - iii. Brainstorm more permanent solution
  - b. Signage
    - i. How many signs should we have for each event?
    - ii. Do we need to order additional signs for any events? (build-a-sign?)
    - iii. 2 - Membership Drive Potluck
    - iv. 3 - Rattan Creek Neighbor Garage Sale
    - v. 1 - Easter Egg Hunt (incorrect times)
    - vi. 8 - Crawfish Boil
    - vii. 5 - Members Only Pool Party
    - viii. Signage - Tamayo & Elkhorn - by the marquis, Dallas & Tamayo, Los Indios & Dallas, Parmer & Dallas, Tamayo & Parmer??
  - c. Updating the By-Laws
    - i. Carrying this as an agenda item – no discussion required in April meeting
  - d. Old RCNA Google Accounts
    - i. Looking to get in contact with Alex Hill – name is tied to an old google email