

# RCNA Meeting Minutes

June 1, 2023

**Location:** Online via Zoom

**Meeting time:** 7:00 – 8:30 pm

**Start Time:** 7:05 pm

## Members in attendance:

RCNA Leadership: Alisa Ludlum, Christine Newman, Jen Seibel, Deana Tollerton, Melissa Waelchli

Residents: Rachel Beaulieu, Diana Christiano, Velisia Escobar

- I. President's Welcome/Open Floor/Guest Comments
- II. Review and Accept May Meeting minutes
- III. Treasurer's Report (Deana)
  - a. (Will add later)
  - b. We need to write checks to Cyndi and Leon for the Crawfish Boil
  - c. We got a deposit from EventBrite, Deana will verify.
  - d. Deana will give the MUD a cover letter for sponsoring the door hangers.
- IV. Membership Report (Chris or Sara)
  - a. Current membership: 322 plus pool (6 at the Crawfish Boil)
    - a. We're up about 20 members from last month.
  - b. Stickers began going out at the Crawfish Boil
  - c. We will do an Open House 7/6, start our board meeting at 6:30 pm and invite guests at 7:00 pm. We can do a door prize raffle.
    - a. We will provide pizza, cookies, lemonade, etc. Kids welcome!
- V. MUD report (Rachel)
  - a. Projects are ongoing: tree clean up, signage, etc.
  - b. Pool attendance is up from previous summers.
- VI. Website report (Jeff)
  - a. Things running smoothly aside from a 2 members having issues with renewals.
  - b. Jeff needs reimbursement for membership service paid in February.
  - c. Webhosting subscription fee will come due soon, we will put that onto one of the Association debit cards.
- VII. Newsletter Report
  - a. May edition went out.
  - b. Velisia is working on getting the newsletter out on a more regular monthly schedule.
- VIII. Events Report
  - a. Crawfish Boil recap (Jen & Chris)
    - a. Went great! We are lucky to have Cyndi and her crew.
    - b. We also had awesome volunteers! Fae and others were so amazing.
      1. We really needed that extra person to check IDs and do wristbands. So probably 4 total folks at the table: check in and ID/wristbands, and walk up purchase with ID/wristbands
    - c. Alisa is requesting the EventBrite card reader for next year (\$49)
  - b. Start prepping for July 4<sup>th</sup>
    - a. Alisa will make signs for parade and concert.
    - b. We will screen parade participants to ensure decorations are inclusive and patriotic without specific endorsements.

1. Have language about rules and our right to dismiss participants ready to go when we advertise the event.
- c. Chad O. Day?
  - a. Christine is proposing a Chad O. Morning on or near Chad's birthday (August 12) to increase awareness of the family's foundation and what services they offer, and to tell the story of Chad's bench.
    1. We could sponsor refreshments and have card making crafts for kids. (Get clipboards)
    2. Be mindful of language, "soldiers" doesn't cover everyone. Use "service members" and "veterans" etc.
- IX. Door Hangers
  - a. All district streets should be delivered.
  - b. Need to deliver to Friends of RCNA supporters.
  - c. MUD reimbursement – in process of recovering payment for last year and this year.
    - a. Deana will provide the MUD with a cover letter in lieu of an invoice (since we are not a billing entity).
- X. Scholarships
  - a. One scholarship for \$500, website and Facebook page have been updated.
  - b. Will reevaluate and possibly restructure moving beyond 2023.
    - a. Cancel and shift funds to other educational offerings?
    - b. Designated fundraiser?
    - c. Increase requirements?
      1. member in good standing for at least 1 year, 10+ hours service?
- XI. Google Workspaces account (Alisa)
  - a. Alisa will coordinate with Jeff to get us verified and move forward with getting [info@rattancreek.org](mailto:info@rattancreek.org) up and running.
- XII. Wrap Up – comments, questions?
  - a. New items for July agenda?

**Meeting ended at 8:17.**

## Rattan Creek Neighborhood Association FY 2023

### Treasurer's Report

05/01/2023 - 05/31/2023

<b>Admin</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
Hospitality	-	-	-	-\$200.00	\$200.00
Interest	-	-	\$0.03	-	\$0.03
Operations	-	\$66.00	-\$711.30	-\$1,500.00	\$788.70
Publicity	-	-	-\$960.00	-	-\$960.00
Stripe Fees	-	\$44.81	-\$117.29	-\$200.00	\$82.71
Website	-	-	-	-\$500.00	\$500.00
Other Admin	\$110.00	-	-\$53.04	-	-\$53.04
Other Fees	-	-	-\$7.19	-	-\$7.19
<b>Admin Totals</b>	<b>\$110.00</b>	<b>-\$110.81</b>	<b>-\$1,848.79</b>	<b>-\$2,400.00</b>	<b>\$551.21</b>
<b>Donations</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
Donations	\$714.00	-	\$846.15	\$100.00	\$746.15
Scholarship	-	-	-	-\$500.00	\$500.00
Other Organization Donation	-	\$100.00	-\$100.00	-\$400.00	\$300.00
<b>Donations Totals</b>	<b>\$714.00</b>	<b>-\$100.00</b>	<b>\$746.15</b>	<b>-\$800.00</b>	<b>\$1,546.15</b>
<b>Events</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
Crawfish Boil	\$3,783.36	\$700.00	\$3,083.36	\$500.00	\$2,583.36
Easter Egg Hunt	-	\$67.50	-\$768.47	-\$1,000.00	\$231.53
Fourth of July	-	-	-	-\$900.00	\$900.00
Game Nights	-	-	-	-	-
Garage Sales	-	-	-	-\$200.00	\$200.00
General Events	-	\$18.74	-\$40.71	-\$500.00	\$459.29
Holiday in the Park	-	-	-\$99.98	-\$600.00	\$500.02
Members Only Pool Party	-	\$30.00	-\$30.00	-\$1,490.00	\$1,460.00
RattanFest	-	-	-	-\$1,000.00	\$1,000.00
Texas Night Out	-	-	-	-\$1,200.00	\$1,200.00
Other Events	-	-	-\$39.92	-\$300.00	\$260.08
<b>Events Totals</b>	<b>\$3,783.36</b>	<b>-\$816.24</b>	<b>\$2,104.28</b>	<b>-\$6,690.00</b>	<b>\$8,794.28</b>
<b>Sales</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
RCNA Swag	-	-	-	-	-
<b>Sales Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Membership</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
Membership	\$2,185.16	\$50.00	\$4,832.69	\$9,900.00	-\$5,067.31
<b>Membership Totals</b>	<b>\$2,185.16</b>	<b>-\$50.00</b>	<b>\$4,832.69</b>	<b>\$9,900.00</b>	<b>-\$5,067.31</b>
<b>Stripe Fees 1</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
<b>Stripe Fees 1 Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Grand Totals						
		\$6,792.52	-\$1,077.05	\$5,834.33	\$10.00	\$5,824.33

Bank Account Balances	05/01/2023	05/31/2023	Last reconciled	Summary for the Period		
Checking	\$5,008.83	\$10,148.64	08/31/2023	Starting Total		\$5,735.16
Savings	\$276.15	\$276.15	06/30/2023	Income	\$6,792.52	
Cash on Hand	\$396.00	\$942.00	Never	Expenses	-\$1,077.05	\$5,715.47
Stripe Clearing Account	\$54.18	\$83.84	Never	Ending Total		\$11,450.63
<b>Totals</b>	<b>\$5,735.16</b>	<b>\$11,450.63</b>				

*Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.*

Submitted by:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_