

RCNA Meeting Minutes DRAFT

May 4, 2023

Location: Online via Zoom

Meeting time: 7:00 – 8:30 pm

Start Time: 7:09 pm

Members in attendance:

RCNA Leadership: Alisa Ludlum, Christine Newman, Jen Seibel, Deana Tollerton, Melissa Waelchli

Residents: Diana Christiano, Kim Green

- I. President's Welcome/Open Floor/Guest Comments
- II. Review and Accept April Meeting minutes – approved.
- III. Treasurer's Report (Deana)
 - a. Propose and approve this year's budget.
 - a. Alisa still needs to submit a few reimbursement requests from the Egg Hunt.
 - b. Deana wrote a budget for this year based on our expenses and incomes last year. The budget and April's treasurer's report will be attached to these minutes.
 1. Budget approved.
 - c. We decided to cap neighborhood organization (like PTAs, Hurricanes, etc.) donations at \$100 plus in-kind donations of booths or presence at our events. This may include a fundraiser for themselves. We have asked to be invited to their events as well.
 1. We can no longer afford to give \$300+ to all orgs, and we probably shouldn't be acting as a middleman with member dues anyway.
- IV. Membership Report (Chris)
 - a. Current membership: 324 + up to 17 from the pool. Need to see how many of those are renewals.
 - a. Nice bump from the Egg Hunt, kudos to Sara!
 - b. Sticker status: They are in! We can start giving them out at the Crawfish Boil.
- V. MUD report (Diana and Kim)
 - a. Parks and greenbelt cleanup from the ice storm is continuing. Tree work has stalled some, but should be picking back up. Advanced Arbor started work this week.
 - b. Next Saturday May 13th is the MUDs document shredding event.
 - c. MUD has not been given any info from Google Fiber regarding holes and laying cable.
 - d. New signage has started going in. Park signs should say "private".
- VI. Website report (Jeff) (skipping)
 - a. We will have Jeff stop PayPal transactions after we move the remaining balance over.
- VII. Newsletter Report
 - a. Newsletter is being prepped now, should be out this week.
 - a. Christine did a recap for the Egg Hunt, advertised the Crawfish Boil and Scholarship Program.
 - b. Any other ideas for article partners?
- VIII. Events Report
 - a. Easter egg hunt recap (Alisa?)
 1. Had to move baby pen due to wet ground but everything went well!
 - b. Crawfish boil (Jen – lead)
 1. Going well, tickets sales are open.

2. We have a zydeco band! Donna Andruk will be sponsoring.
 3. DonutNV truck from Round Rock will come.
 4. Advanced tickets for sale until crawfish are ordered 5/13.
 5. Cyndi has permits.
 6. There is a practice swim meet the same morning as the boil, but we will have the kitchen, the parking spots we need, and tables.
- IX. Door Hangers Update (Jen)
- a. Only a handful of streets are missing sign ups.
 - b. Need to deliver to Friends of RCNA supporters.
 - a. Christine and Sara will get addresses.
 - c. The MUD sponsored the door hangers last year (2022), but we have no record of a check from the district. Christine will check to see when the invoice was sent to Andrew and resubmit.
- X. Scholarships
- a. One scholarship for \$500, announced we'll be looking into continued viability
 - b. Will reevaluate for next year
 - a. Cancel?
 - b. Fundraiser dedicated to this?
 - c. Shift funds to other educational offerings- classes, etc
- XI. Wrap Up – comments, questions?
- a. New items for June agenda?

Meeting ended at 8:46 pm.

Rattan Creek Neighborhood Association FY 2023

Treasurer's Report

04/01/2023 - 04/30/2023

Admin	Income	Expenses	Year to Date	Net Budget	More/-Less
Hospitality	-	-	-	-\$200.00	\$200.00
Interest	-	-	\$0.03	-	\$0.03
Operations	-	\$304.59	-\$645.30	-\$1,500.00	\$854.70
Publicity	-	\$960.00	-\$960.00	-	-\$960.00
Stripe Fees	-	\$61.99	-\$72.48	-\$200.00	\$127.52
Website	-	-	-	-\$500.00	\$500.00
Other Admin	-	\$53.04	-\$163.04	-	-\$163.04
Other Fees	-	\$7.19	-\$7.19	-	-\$7.19
Admin Totals	-	-\$1,386.81	-\$1,847.98	-\$2,400.00	\$552.02
Donations	Income	Expenses	Year to Date	Net Budget	More/-Less

Donations	\$132.15	-	\$132.15	\$100.00	\$32.15
Scholarship	-	-	-	-\$500.00	\$500.00
Other Organization Donation	-	-	-	-\$400.00	\$400.00
Donations Totals	\$132.15	-	\$132.15	-\$800.00	\$932.15

Events	Income	Expenses	Year to Date	Net Budget	More/-Less
Crawfish Boil	-	-	-	\$500.00	-\$500.00
Easter Egg Hunt	-	\$36.73	-\$700.97	-\$1,000.00	\$299.03
Fourth of July	-	-	-	-\$900.00	\$900.00
Game Nights	-	-	-	-	-
Garage Sales	-	-	-	-\$200.00	\$200.00
General Events	-	-	-\$21.97	-\$500.00	\$478.03
Holiday in the Park	-	-	-\$99.98	-\$600.00	\$500.02
Members Only Pool Party	-	-	-	-\$1,490.00	\$1,490.00
RattanFest	-	-	-	-\$1,000.00	\$1,000.00
Texas Night Out	-	-	-	-\$1,200.00	\$1,200.00
Other Events	-	-	-\$39.92	-\$300.00	\$260.08
Events Totals	-	-\$36.73	-\$862.84	-\$6,690.00	\$5,827.16

Sales	Income	Expenses	Year to Date	Net Budget	More/-Less
RCNA Swag	-	-	-	-	-
Sales Totals	-	-	-	-	-

Membership	Income	Expenses	Year to Date	Net Budget	More/-Less
Membership	\$1,410.00	-	\$2,697.53	\$9,900.00	-\$7,202.47
Membership Totals	\$1,410.00	-	\$2,697.53	\$9,900.00	-\$7,202.47

Grand Totals

	\$1,542.15	-\$1,423.54	\$118.86	\$10.00	\$108.86
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Bank Account Balances	04/01/2023	04/30/2023	Last reconciled	Summary for the Period		
Checking	\$4,948.43	\$5,008.83	04/30/2023	Starting Total		\$5,616.55
Savings	\$276.15	\$276.15	04/30/2023	Income	\$1,542.15	
Cash on Hand	\$368.00	\$396.00	Never	Expenses	-\$1,423.54	\$118.61
Stripe Clearing Account	\$23.97	\$54.18	Never	Ending Total		\$5,735.16
Totals	\$5,616.55	\$5,735.16				

Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.

Submitted by:

Name: _____ Signature: _____
 _____ Date: _____